

Preschool Policies

Parents,

We are delighted to have your child in our preschool! Each one is very special to us, and we desire to partner with you in bringing your child up to know and love God. As we strive to provide a safe, secure environment for all our little ones, we would ask that you adhere to the following policies:

Preschool departments will open **fifteen minutes before** a scheduled event and remain open for **fifteen minutes following** each event.

Our teachers must have time to set up their rooms for each session and clean up afterward. Please show courtesy by not dropping off children early or arriving late to pick them up.

Parents are asked to comply with the security policy that is in place. Our concern is your child's safety. Each time you drop your child off, you will need to check your child in at one of the computer check-in stations located at the Preschool desk and just inside the Preschool double doors. Your child will need a sticker to enter the classroom. Please do not ask teachers to make exceptions for you.

If your child has any **allergies**, please let us know so that we can have a record of the allergy and instructions to attend to your child. We will post in the classrooms a picture of your child and the information that you give us so that all teachers will be aware of the potential reactions of your child and specific instructions should a problem arise.

Parents are welcome to check on their child by looking through the two-way windows. Please do not peek in the door or go into the classroom as it tends to upset the children.

All items brought into the Preschool area should be labeled with the child's name. Teachers are not responsible for labeling bottles, pacifiers, sippy cups, etc.

Personal toys should be left at home.

Parents should bring diapers, wipes, change of clothes, bottles or cups, pacifiers, security blanket, etc. from home. Please make sure you bring a bottle for your baby, **even if you are nursing**.

Water and cereal/cracker-type foods (Goldfish, Graham crackers, Cheerios) will be served to older preschool children unless you specifically ask that your child not be fed. Baby food and cereal will not be fed to infants. **Please feed your baby or older preschooler breakfast before bringing him/her to class.** Drop-off time is very hectic. Teachers will be receiving children at that time and cannot stop to feed children.

Four nursing rooms are available in the Preschool area. You are welcome to use them anytime during sessions. Dads waiting on Mom are asked to do so outside the Preschool area. The foyer and seating area outside the indoor play atrium are great spots to relax.

In order to keep our preschoolers healthy and help sick preschoolers recover, children who have experienced any of the following symptoms in the **past 24 hours** should remain at home:

- fever

- vomiting or diarrhea

- any symptom of a childhood disease such as chicken pox, scarlet fever, German measles, mumps, whooping cough

- symptoms of common cold – sneezing, runny nose, cough, etc.

- croup

- hepatitis

- unexplained rash

- any skin infection such as boils, ringworm, impetigo

- pink eye or other eye infection

If a child develops fever or other symptoms during a preschool session, the parents will be contacted to take the child home.

No medication of any kind will be administered by preschool teachers.

Open communication is always best. If any concern arises, please notify Caren Crow, Minister to Preschool at 817-284-9206 ext. 140 or at 817-456-2769.